



SUPPLEMENTARY EXHIBITOR SPACE APPLICATION

Two types of supplementary exhibitor spaces are available at the Hynes Convention Center to hold private business and staff meetings, product discussions or office space at the 2018 AACE Annual Meeting in Boston, MA. Exhibitor Suites are located in Exhibit Hall Level 2 and Exhibitor Meeting Rooms are located on Level 3 of the Convention Center.

Please note: Educational Sessions and/or Symposia are NOT permitted in the exhibitor suites and meeting rooms. All guests must be registered for the 27th Annual Scientific & Clinical Congress.

Exhibitor Suites

Pricing: \$5,000

Located in Exhibit Hall

- 9' x 18' in size
- Carpeted, conference table and 8 chairs provided (more available for additional cost)
- One 7"x44" sign
- Hours:
 - Thursday, May 17: 9:45 am – 2:15 pm
 - Friday, May 18: 10:30 am – 3:00 pm
 - Saturday, May 19: 9:45 am – 1:00 pm

** Exhibit staff will be permitted to enter the Exhibit Hall at 7 am.

Exhibitor Meeting Rooms

Located on Level 3 of the Hynes Convention Center

- 3 private meeting rooms available
- 3 offices: each 700 sq.ft in size (Pricing: \$10,500)
- 20 x 28 sign
- All meeting spaces have a private entry and door
- Tables and chairs available to accommodate your needs
- Hours:
 - Wednesday – Saturday: 8:00 am – 5:30 pm

To purchase: Exhibitor suites and meeting rooms are available on a first-come, first-served basis. Payment is due in full when space is approved by AACE. Payment is non-refundable.

Please note: All charges for services provided by the facility are the responsibility of the company sponsoring the activity. While there is no required minimum for facility charges, AACE will not be responsible for any charges incurred, including room rental, Food and Beverage, Audio Visual needs, internet or electric charges.



For more information: Contact LouAnn Griebel, Exhibit and Corporate Support Manager,
lgriebel@aaace.com or 904-404-4152.

Company

Name: _____

Contact

Name _____

Email _____

Phone _____

Fax _____

Please indicate your preference (1st choice, 2nd choice):

Exhibitor Suites \$5,000
Located in Exhibit Hall
9' x 18'

Exhibitor Meeting Room (3 available) \$10,500
Located on Level 3 of the Austin Convention Center
700. ft.

Please also complete an Ancillary Meetings Request Form in addition to this application. Remit completed application & ancillary request form to:

Attn: LouAnn Griebel - Email: lgriebel@aaace.com Fax: 904-404-353-8185

Mail: 245 Riverside Ave, Suite 200; Jacksonville, FL 32202